



## MASTERS STUDENT RESEARCH GRANT FINAL REPORT INSTRUCTIONS

*Due **September 1** following the academic year during which funding was provided.*

Please provide the following information in your Final Grant Report Submission.

**Final Grant Report Cover Sheet:** The [cover sheet](#) must be the first page of the Final Grant Report.

**Letter of Completion:** This letter should be written on the letterhead of the Grantee (Sponsoring Institution). The letter should identify the project by title and grant number, and indicate that the referenced project has been completed. It should state that all expenditures in support of the project have been made in accordance with terms of the appropriate NATA Foundation Grant and Award Contract.

**Research Report (500-1000 words):** The final research report should include the following:

***Practical Significance Statement***

This should be a brief, practical message to the *Grant Information Summary* reader about the research findings. Please keep in mind that this highlighted statement will be the focal point in any Grant Information Summary, and should be written in non-technical language.

***Study Background Statement***

This should be a brief summary of the background that provides the reader with a justification for the study.

***Project Summary – Please choose the most applicable***

1. For grants that supported student-led research aims, provide a study summary that should include the following sub headings: *Objective, Design & Setting, Subjects, Measurements, Results and Conclusions*.

2. For grants that supported a guided research experience without student-led aims, provide a description of the student's research activities and professional development/growth that occurred as a result.

**Social Media Post:** Provide an appropriate post along with pictures that can be shared by the NATA Foundation, summarizing your research. Include a signed photo release for any photos submitted.

**Expenditure Summary:** This summary should indicate the total amount of the grant awarded. It should also provide an itemized listing of all project expenditures, indicating each amount paid, the payee for each amount, as well as the date and purpose of each expense item.

**Refund Check:** Should the full amount of the grant award not have been expended, a refund check for the remainder (payable to the NATA Foundation), must be included with the Final Grant Report.

**Publication and Presentation List:** This should include a complete list of publications and presentations resulting from the project.

**Recognition of Foundation:** Be certain to acknowledge funding by the NATA Foundation within any publication or presentation of your findings. This is an important provision of your Grant and Award Contract with the NATA Foundation.

**Digital Photography**

Photographs of your research process can be very helpful, and are strongly encouraged. If at all possible, please include digital photography (minimum 300 dpi) of relevant aspects of the project. Also, please include a photo of yourself (headshot only). Include a signed [photo release](#).

**Current Bio**

Please include a short, up-to-date biography.

The NATA Foundation reserves the right to publish a NATA Research & Education Foundation Final Grant Report, and possibly a press release on the project.

Please email the **Final Grant Report** to [fndnstaff@nata.org](mailto:fndnstaff@nata.org)

**NATA FOUNDATION MASTERS RESEARCH GRANT  
FINAL GRANT REPORT COVER SHEET**

(This must be the first page of the Grant Report)

Title of Project: \_\_\_\_\_

Principal Investigator: \_\_\_\_\_

Credentials: \_\_\_\_\_ Institution: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date Grant was Received: \_\_\_\_\_ Grant #: \_\_\_\_\_

Date of Project Completion (estimated or actual): \_\_\_\_\_

Date and location of presentation: \_\_\_\_\_

Description of presentation (were research findings presented to a class, gathering and/or local, state, regional, or national athletic training professional meeting etc):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have the research results been published? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, provide bibliographical Information (use additional pages as needed):

If NO, please provide the name of publications you plan to submit:

Signature \_\_\_\_\_ Date: \_\_\_\_\_



## **NATA Foundation Image Release Form**

### ***Subjects appearing in photos and/or videos***

I, \_\_\_\_\_, understand that I appear in an image(s) (either a photo or a video) taken by or submitted to the NATA Foundation for use in its print and electronic publications and/or promotional materials, and I agree that the NATA Foundation may use this image(s) at its discretion. I understand the image may be altered (cropped, colorized/de-colored, mirror-imaged) according to style necessity. I understand the image may be used for online purposes and may be shared with third parties at the discretion of the NATA Foundation. I hereby waive any and all rights to this image.

### **Description of events occurring in the photo(s)/video(s):**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of image subject or legal guardian