



Board of Directors Open Call for Applications - Terms Begin June 2024

The NATA Research & Education Foundation creates, fosters, and advances a culture that values diversity, equity, and inclusion in all its activities. Our stakeholders come from all walks of life and so should we. We want committed people from a wide variety of backgrounds involved with the Foundation's leadership and programs. Our mission and stakeholders are best served when people bring a variety of views and backgrounds together to advance our strategic priorities. Please join us.

The Foundation is seeking to fill the following 5 board vacancies with terms beginning June 2024:

- Vice President, Education & Professional Development Programs
- District 1 Chair
- District 9 Chair (position will begin serving when elected, however, the official term date will be June 2024)
- District 10 Chair
- At-Large Director (1 position available)

All applicants should submit the following:

- ❖ A cover letter that includes the board position for which they wish to be considered and describes their potential value to the NATA Foundation in terms of contribution to advancing the athletic training profession through the NATA Foundation.
- ❖ A curriculum vitae or resume that includes evidence of the minimum and preferred requirements for the position in which they are applying.
- ❖ Applicants are allowed to submit up to 2 optional letters of recommendation (not required). Each letter should be no more than 250 words, and must be included with the materials submitted at the time of application (letters will be accepted only by the applicant and only at the time of original application).
- ❖ ALL application materials should be condensed to one (1) electronic file and must be submitted online by the applicant.
- ❖ Applicants are required to enter their NATA membership number, NPI number, and BOC number in the application portal, if they are required of the position being applied for (currently required for all BOD positions except At-Large Directors).
- ❖ Board election will occur the last week of October, with selections announced in November, 2023.
- ❖ All board position terms will officially begin during the NATA convention in New Orleans, June 2024.

Deadline for all applicants to submit materials is October 3, 2023

[Submit Here](#)

NATA Foundation Board Member Positions

Eligibility Requirements and Descriptions

All Board Members

Purpose: Ultimate responsibility for the success and governance of the National Athletic Trainers' Association Research & Education Foundation (NATA Foundation) rests with the Board of Directors, as recognized by both state and federal statute. The Board is the primary force pressing the NATA Foundation to the realization of its opportunities for service and the fulfillment of its obligations to all its constituencies and stakeholders.

Eligibility: To be nominated and elected to the board, an applicant must have an NPI number and currently be a NATA member, BOC certified and have a minimum of ten (10) years of experience as a BOC credentialed athletic trainer when the term of service begins. Current NATA members who have retired their BOC certification after 20 years or more are also eligible to be nominated or elected but they must have an NPI number at the time of nomination. At-Large Director positions are exempt from these general eligibility requirements.

General Responsibilities:

1. Establish the mission, goals, objectives and strategic priorities for the NATA Foundation. Assist with the development and approval of long-range strategic plans. Review and approve major programs as well as all grants, scholarships and awards.
2. Develop and/or approve the policies that govern the operations of the NATA Foundation. The Board sets the course for the NATA Foundation and makes certain that the strategic priorities are achieved.
3. Ensure overall fiscal responsibility for the NATA Foundation as an independent non-profit organization. The Board shall be responsible for the Foundation's financial health and security through regular review of its finances, investments, operating budget, program costs and fundraising and development efforts.
4. Actively support foundation fundraising and development initiatives to increase revenues in support of the Foundation's established and emerging programs and strategic priorities.
5. Develop and participate in a process of regular self-evaluation including an assessment every 3-5 years of the environment of the athletic training profession in order to develop new initiatives in response changing stakeholder needs as warranted.
6. Serve as legal custodian for all tangible assets of the NATA Foundation.
7. Disburse funds in the form of grants, scholarships and NATA Foundation-sponsored programs according to organizational policies and strategic priorities approved by the Board of Directors.
8. Evaluate and elect Board members and officers, and appoint committee chairs and committee members.
9. Attend all meetings of the Board in person or by phone unless there are significant issues preventing a member from attending. Absence from four board-related conference calls or two calls and one in-person meeting during a calendar year can be cause to forfeit position on the board, allowing an individual with more time to serve. Such action would require the review and recommendation of the Executive Committee.
10. Support the NATA Foundation through individual donations and development initiatives on an annual basis.

Vice President, Education & Professional Development Programs

Purpose: Under the direction of the NATA Foundation President, the VP of Education & Professional Development Programs oversees the development, implementation, and evaluation of the Foundation's education and professional development programs, committees and initiatives ensuring they are aligned with the Foundation's strategic priorities approved by the Board of Directors. These programs and committees include Scholarship, Faculty Mentor, Educational Resources, Student Writing Contest.

Eligibility in Addition to Other Board Requirements: Prior experience as a Foundation volunteer is preferred but not required.

Term & Limits: The Vice President of Education & Professional Development Programs may serve two (2) consecutive two (2) year terms. Any person who has occupied any particular director position for two (2) consecutive full terms may serve in such position again after a one-term hiatus. The Vice President is immediately eligible to serve on the NATA Foundation Board in a different position or on an NATA Foundation committee.

Duties: *In addition to those required of all Board members*

1. Provides overall leadership and oversees the development, implementation, and evaluation of the Foundation's education and professional development programs, committees and initiatives.
2. Serves on the Foundation's Executive Committee and Finance Committee.
3. Serves as Board Liaison to all Foundation Education & Professional Development /Committees and programs including:
 - Scholarship Committee
 - Faculty Mentor Program Committee
 - Educational Resources Committee
 - Student Writing Contest Committee
4. Works with Foundation staff and Education and Professional Development committee chairs and vice chairs to evaluate the impact and effectiveness of the Foundation's education and professional development programs annually.
5. Aligns education and professional development programs and initiatives with the Foundation's strategic priorities.
6. Makes recommendations to the Board for programmatic changes to education and professional development programs as needed.
7. Participates in and provides input on the operating budget in support of the Foundations education and professional development programs through the Finance Committee.
8. Identifies education and professional development program funding priorities and works with the development and finance committees to ensure financial support for the Foundations research programs.
9. Annually (prior to the June Board Meeting) works with the Foundation Education and Professional Development Committee Chairs and vice chairs, NATA Foundation President and Director to develop an annual list of goals for the Committees/Programs.

District Chairs

Purpose: District Chairs should be individuals who are, or have been, active in their respective NATA districts and are known to and supported by the district and state leadership and the general membership of the district. District chairs serve as the primary Foundation Liaison to their district and as the primary fundraiser for District and National development initiatives in their respective district.

Eligibility: To be nominated and elected to the board, an applicant must have an NPI number and currently be a NATA member, BOC certified and have a minimum of ten (10) years of experience as a BOC credentialed athletic trainer when the term of service begins. Current NATA members who have retired their BOC certification after 20 years or more are also eligible to be nominated or elected but they must have an NPI number at the time of nomination.

Term & Limits: District representatives to the Board of Directors may serve two (2) consecutive three (3) year terms. Any person who has occupied any particular director position for two (2) consecutive full terms may serve in such position again after a one-term hiatus. The District Chair is immediately eligible to serve on the NATA Foundation Board in a different position or on an NATA Foundation committee.

Duties: *In addition to those required of all Board members*

1. Lead the organization's fundraising efforts in their districts.
2. Recruit and effectively utilize state ambassadors to facilitate development and fundraising efforts with each member's district.
3. Utilize personal talents, expertise, influence, contacts and resources to the benefit of the Foundation.
4. Cultivate existing contributors and help identify and solicit prospective donors.
5. Assist in the development and assessment of NATA Foundation goals and objectives.
6. Actively participate within each assigned Committee and provide leadership and guidance when serving as chair of a Committee.
7. Take on projects and additional responsibilities as requested by the NATA Foundation President, Executive Committee, and/or Director.
8. Serve as a recognized ambassador of the NATA Foundation to the public, while enthusiastically encouraging financial support of the mission and goals of the NATA Foundation, whenever possible.

At-Large Directors

Purpose: At-Large Director positions provide the Board an opportunity to engage leaders who bring special skills, relationships, and perspectives, as active members of the Board of Directors. At-Large Directors may be asked to take on special duties to meet the needs of the Foundation based on the unique skills each At-Large director brings to the Board.

Eligibility: At-Large positions are exempt from the general eligibility requirements to serve on the Foundation board in order to provide the flexibility to recruit members with specialized skills or experience that could benefit the Foundations strategic priorities, initiatives, and programs.

Term & Limits: At-large representatives to the Board of Directors may serve two (2) consecutive three (3) year terms. Any person who has occupied any particular position for two (2) consecutive full terms may serve in such position again after a one-term hiatus. The At-Large Director is immediately eligible to serve on the NATA Foundation Board in a different position or on an NATA Foundation committee, if all other general requirements are met.

Duties: *In addition to those required of all Board members*

1. Be willing to share information and act as a resource for other Board members and staff based on personal and work experience, expertise, and past experience with the NATA Foundation, NATA, Inc. and the athletic training profession.
2. Support the district chairs and other Board members in their Foundation related initiatives, projects, and fundraising efforts.
3. Assume other duties and special project assignments as asked/assigned by the NATA Foundation President or executive committee.
4. Serve on Foundation committees and work groups as assigned by the Board President.